



## Trial for 「瀚文民國書庫」

The Library always strive for providing better resources for our College community. The Library is pleased to offer a trial for 「瀚文民國書庫」 until 30 April 2020. Please click "[HERE](#)" for details and leave your suggestions or comments about this database. Users' feedback is one of the very important factors on subscribing new electronic resources.



## E-resources Highlight

The Library offers e-resources for remote access in order to support distance learning. [EBSCOhost](#) is a major web gateway to search on quality databases "[Academic Search Premier](#)", "[Art & Architecture Source](#)", "[Business Source Complete](#)", "[Communication & Mass Media Complete](#)", "[EconLit with Full Text](#)", "[Engineering Source](#)" and more. The above resources cover hundreds of full-text journals, peer-reviewed articles, eBooks, detailed indexing and abstracts and thousands of images to support student learning and research in various disciplines.

Click "[HERE](#)" for other database categories and find out the most favorable database for your learning.

**Academic Search Premier**

**Art & Architecture Source**

**Engineering Source**

**EconLit with Full Text**

**Business Source Complete**

**Communication & Mass Media Complete**

EBSCOhost offers a variety of proprietary full text databases and popular databases from leading information providers.

Credit: Freepress

## Library Support for Online Teaching and Learning

### A. Access to E-Resources Off Campus

The Library provides a rich collection of e-resources, including [databases](#) / [eBook](#) / [e-Journals](#) covering multi-disciplinary subjects. Staff and students can access the library's subscribed e-resources or [Discovery Search](#) remotely.

### B. How To Login Remote Access

To access the quality resources remotely, please login with: campus email name and password (for Staff) or Student ID and campus email password (for Student) on the authentication page.

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User ID:

Password:

[Forgot Password?](#)

Login
Back

Login

User ID and Password format 用戶號碼及密碼格式:

	User ID 用戶名稱	Password 密碼	
Staff 教職員	Please use email name to login 請使用電郵名稱登入 e.g. "chantaiman" for chantaiman@chuhai.edu.hk	Please use web application password 請使用網絡系統密碼登入 e.g. Email, Web system	<a href="#">Forgot Password?</a>
Student 學生	Same as your student ID 你的學生編號 e.g. 201415001H	Same as your student E-mail password 你的學生電郵密碼	<a href="#">Forgot Password?</a>

## C. Document Delivery Services (DDS)

The Library collaborates with 12 local partner libraries and overseas institutions to provide the service of Document Delivery. Eligible patrons including academic staff, research staff, postgraduate & doctoral student can request full-text articles and book chapters that are not available in the Library for the educational purpose. [Learn more](#) and fill in the form for free resources in PDF format.



The poster for Document Delivery Services (DDS) features a central illustration of books and a banner with the title. It lists the following details:

- Eligible Users :** Academic staff, research staff, postgraduate, doctoral student
- Service Charge :** Free of charge
- Quota :** 10 per Academic Year (September to August)
- Type of Materials :** Printed journal articles, book chapters
- File Format :** Delivered electronically in PDF format
- Turnaround Time :** Within 10 working days

Enquiry : 2972 7332 / infolib@chuhai.edu.hk

QR code: [QR code]

Credit: Freepik

## Lending Services

### A. Book Drop

Library materials can be returned to Book Drop located at the Library entrance on 4/F when the Library is closed.



The image shows a 'Book Drop' box and a sign. The box is labeled 'Book Drop 還書箱' and has instructions in English and Chinese. The sign reads:

**Book Drop Service**  
Users may return books through the Book Drop located next to the Library entrance after the Library Opening Hours.

Library materials can be returned to Book Drop, which is located at the library entrance on 4/F, when the library is closed.

### B. Online Renewal

Except for items that have been requested, loaned items can be renewed online through [“My Library Record”](#). Users are recommended to renew the items online and check for the new due dates through “My Library Record”. For more details, please refer to the [QUICK GUIDE](#).

### **C. Overdue Fines Arrangement**

Fines for library items incurred after 31 January 2020 during the face-to-face class suspension will be waived until further notice.

## **Library Opening Hours**

Please check the latest update of opening hours on [library website](#) before visiting the Library. Meanwhile, staff and students who enter the campus must adhere to the infection control guidelines as set by the Government and the College (such as body temperature measurement and health status/travel history declaration).

## **Contact The Library**

Library resources will help students to continue their progress in online learning. The Library is confident that our electronic collections will accelerate student learning and help academic staff to achieve the online teaching goals. We will continue making improvement in order to further enhance the effectiveness of teaching, learning and research. For enquiries and assistance, please contact the Library at [infolib@chuhai.edu.hk](mailto:infolib@chuhai.edu.hk) or 2972-7332 during opening hours.